

Course / Unit Delivery Guideline

Instructions: Use the below guideline for each unit of competency when considering the required training for each student. This is an example only, it is the responsibility for each Trainer to ensure training delivery meets individual student's needs. Full notes on all training provided should be included on your Training Record Sheets.

Unit Code / Title	Sample Delivery for Reading, Activities, Trainer Support and Assessment Delivery (Broken Down into Visits)	Other Learning / Materials Provided <i>(Only required where not available in or supported by service)</i>
CHCDIV001 Work with diverse people	<p>Visit 1 - Read pages 7 - 27 Discuss reflection techniques, assist student with identifying their cultural perspective, identify cultures within the service and discuss differences and how these are supported in the service.</p> <p>Visit 2 - read pages 28 - 37 Discuss effective communication techniques, discuss the definition of a language barrier and identify ways to overcome this. Give out Assessment.</p> <p>Visit 3 - read pages 38 - 43 Demonstrate how to navigate sensitive situations including resolving conflicts, discuss how conflict and the way it's managed affects diversity</p> <p>Visit 4 - identify any gaps required and completed assessment tools.</p>	
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	<p>visit 1 - activites 4.1,4.2,4.3 and read pages from 68-71.</p> <p>visit 2 - activites 4.4, 4.5, 4.6 and read pages 72-74. Give out assessment.</p> <p>visit 3 - activites 4.7, 4.8,4.9,4.10 read pages 75-84.</p> <p>Visit 4 - verbally complete review questions and collect assessment.</p>	
CHCECE001 Develop cultural competence	<p>visit 1 - verbally question 3.1, student to complete 3.2,3.3,3.4, read pages 45-47</p> <p>visit 2 - read pages 48-54, activites 3.6,3.7,3.8,3.9</p> <p>visit 3 - read pages 55-57, activites 3.10,3.11</p> <p>visit 4 - read pages 58-60, activites 3.12, provide student with the EYLF</p> <p>visit 5 - read pages 61-64, activites 3.13,3.14 verbally.</p> <p>visit 6 - complete review questions orally and identify any remaining gaps. Give out assessment.</p> <p>visit 7 - Observe student and provide guidance. Collect assessment</p>	EYLF, ACECQA website.
CHCECE002 Ensure the health and safety of children	<p>visit 1 - read pages 112-117 activites 6.1,6.2,6.3 provide student with Regulations if they can not source.</p> <p>Visit 2 - read pages 118-124 activities verbally 6.4, student to complete 6.5,6.6.</p> <p>visit 3 - read pages 125- 138 activities verbally 6.7, complete 6.8.</p> <p>visit 4 - Activitiies 6.9 and 6.10 give the student scenarios to a asthmatic emergency and an anaphylactic emergency, verbally complete review questions. Give out assessment.</p> <p>visit 5 - Identify any gaps and support, collect assessment</p>	Regulations, ACECQA website

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CHCECE003 Provide care for children	visit 1 - read pages 205- 209 activities verbally 10.1 complete 10.2,10.3 visit 2 - read pages 210-214 activites 10.4 have student access document,10.5,10.6 visit 3 - read pages 215-224 activites 10.7 if student can ot access the EYLF provide,10.8,10.9 visit 4 - verbally complete review questions and identify gaps. visit 5 - demonstrate and observe interactions with children. Give out assessment. visit 6 - demonstrate and observe interaction with children. visit 7 - identify any gaps and collect assessment.	EYLF, ACECQA website.
CHCECE004 Promote and provide healthy food and drinks	visit 1 - read pages 229- 240 activites vrbally 11.1 complete 11.2,11.3,11.4 visit 2 - read pages 241-244 activites 11.5,11.6,11.7,11.8. Visit 3 - orally complete review questions and identify any gaps. Give out assessment. visit 4 - collect assessment and evidence	
CHCECE005 Provide care for babies and toddlers	Visit 1 - read pages 180 to 184 activities 9.1 - 9.3 visit 2 - read pages 185 to 190 activites 9.4 and 9.5. visit 3 - read pages 191 to 198 activites 9.6 verbally cpmplete 9.7 visit 4 - 199 to 201 activity 9.9 visit 5 - review questions orally and identify any gaps. Give out assessment. visit 6 and 7 demonstrate and observe interactions while caring for babies. Ensure correct techniques, strategies and processes are used.	
CHCECE006 Support behaviour of children and young people	visit 1 - read pages 390 to 394 activities to complete 18.1 to 18.3 visit 2 - read pages 395 to 398 activities 18.4 18.5 18.6 18.7 visit 3 - read pages 399 to 402 activites 18.8 18.9 18.10 18.11. Give out assessment. Visit 4 - orally complete review questions and collect assessment tool	
CHCECE007 Develop positive and respectful relationships with children	visit 1 - read pages 327 to 332 activities 15.1 15.2 15.3 visit 2 - read pages 333 to 338 activities 15.4 15.5 15.6 visit 3 - read pages 339 to 348 actitites 15.7 15.8 15.9 visit 4 - orally complete review quesitons and identify any gaps. Give out assessment. visit 5 and 6 demonstrate and observe interactions with children, ensure correct techniques, strategies and procedures are being followed, guide student where needed.	

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CHCECE009 Use an approved learning framework to guide practice	visit 1 - read pages 271 to 278 activities to complete 13.1 13.2 13.3 verbally 13.4 13.5 visit 2 - read pages 279 to 292 activities 13.6 13.7 13.8 verbally 13.9 13.10 13.11 13.12. Give out assessment. visit 3 - orally complete review questions, collect assessment tools.	
CHCECE010 Support the holistic development of children in early childhood	visit 1 - read pages 297 to 305 activities 14.1 14.2 14.3 visit 2 - read pages 306 to 315 activities 14.4 14.5 verbally 14.6 visit 3 - read pages 316 to 322 activities 14.7 14.8 14.9 visit 4 - orally complete review questions and identify gaps. Demonstrate and observe student's interactions and learning environments. Give out assessment. visit 5 and 6 support the student needed - Demonstrate and observe student's interactions, provide guidance where necessary.	
CHCECE011 Provide experiences to support children's play and learning	visit 1 - read pages 371 to 375 activities 17.1 17.2 17.3 17.4 visit 2 - read pages 376 to 383 activities 17.5 17.6 17.7 visit 3 - read pages 384 to 386 activities 17.8 17.9. Give out assessment. visit 4 - orally complete review questions and collect assessment	
CHCECE013 Use information about children to inform practice	visit 1 - read pages 352 to 358 activities 16.1 16.2 16.3. visit 2 - read pages 359 367 activities 16.5 16.6 16.7 16.8. Give out assessment. visit 3 - Orally complete review questions and collect assessment tool.	
CHCLEG001 Work legally and ethically	Visit 1 - Read pages 22- 29, activities 2.1 2.2 2.3 Visit 2 - Read pages 30 -40, activities 2.4 verbally complete 2.5 2.7 Visit 3 - Discuss ethical scenarios, discuss legal scenarios, support student to identify correct procedures for each. Give out assessment. Visit 4 - Discuss the legislation and other guiding documents that regulate the child care industry, assist student with identifying their role within these guidelines. Visit 5 - orally complete review questions.	Regulations, ACECQA website, National Law

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CHCPRT001 Identify and respond to children and young people at risk	visit 1 - Read pages 141 to 151, activities 7.1 7.2 7.3 7.5 visit 2 - Read pages 152 to 157, activities 7.6 7.8. Give out assessment. visit 3 - orally complete review questions. Collect assessment.	
CHCPRT003 Work collaboratively to maintain an environment safe for children and young people	visit 1 - Read pages 249 to 256, activities 12.1 12.3 12.4 visit 2 - Read pages 257 to 259, activities 12.5 12.6 visit 3 - Read pages 260 to 264, activities 12.7 12.9. Give out assessment. visit 4 - Read case study. Discuss safe environments, how to recognise them and how to maintain. Discuss different ways to communicate with others to ensure safety. visit 5 - Discuss case study questions and orally complete review questions. Collect assessment.	
HLTWHS001 Participate in workplace health and safety	visit 1 - Read pages 93 to 99, Activities 5.1 5.2 5.3 visit 2 - Read pages 100 to 108, Activities to complete verbally do 5.4 5.5 5.8 5.9. Give out assessment. visit 3 - Orally complete review questions. Collect assessment.	